

POLICY No. 6-21

IDENTITY THEFT PREVENTION POLICY

PURPOSE OF POLICY:

To establish a policy to detect, prevent and mitigate identity theft in compliance with the Fair and Accurate Credit Transactions Act (FACT Act) of 2003.

POLICY CONTENT:

Inland Power will establish procedures to detect, prevent and mitigate identity theft associated with member information. These procedures will be established to control reasonable and foreseeable risks. Such procedures will address the following items:

- The identification and actions to be taken for Red Flags relating to the opening of new accounts and the monitoring of existing accounts.
- Preventing, detecting and mitigating breeches in security.
- Responding to notices of address discrepancies.
- Providing employees with identity theft prevention training.
- Handling reports of suspected identity theft.
- Conducting information technology (IT) audits to monitor risk for identity theft.
- Maintaining confidentiality of medical records.

DEFINITIONS:

Identity Theft – Financial identity theft occurs when someone uses another consumer’s personal information (name, social security number, etc.) with the intent of conducting multiple transactions to commit fraud that results in substantial harm or inconvenience to the victim.

Red Flag – A pattern or particular specific activity that indicates the possible risk of identity theft.

RESPONSIBILITY FOR IMPLEMENTATION:

The CEO is responsible for establishing procedures to comply with the FACT Act of 2003 and reporting annually to the board of trustees as to how the program is working.

POLICY APPROVAL DATE 7/23/15

POLICY EFFECTIVE DATE 7/23/15



Kristina Bahr, President
Board of Trustees