

LOW DENSITY - EXISTING

our mission is our members



Inland Power

Your Touchstone Energy® Cooperative 

Dear Member:

Thank you for contacting Inland Power & Light and inquiring about a new electric service. We have provided the following checklist to assist you in providing the correct documentation **required** to process your application. Additional information can be found in Inland Power & Light's Electric Service Handbook at www.inlandpower.com.

- 1. The following fees: (We accept cash, check or money order)**
 - \$250.00 Non-refundable engineering fee
- 2. New service application**
- 3. Member Update form** (existing/prior member)
- 4. Service address**
This can be obtained from your county building/planning department
- 5. Detailed map or sketch and directions to the property**
(Applicant to supply - Include landmarks, roadways, nearest neighborhood and existing power lines.)

When all above requirements are completed (items 1-5), we will process the application and schedule an engineer to meet with you or your designated representative on-site. Items 6-8 must be provided prior to energizing your service.

- 6. Copy of one of the following legal descriptions:**
 - Recorded warranty deed
 - Schedule A of Final Title Insurance Policy
 - Quit Claim Deed

Please attach to the enclosed easement; this will be used as Exhibit A.
- 7. Notarized Easement**
Individual Easement(s) enclosed in packet.
All legal property owners need to sign this document **exactly as their name(s) appear on the property deed**. IPL has a Notary available.
- 8. Electrical permit and meter base photo**
Electrician to email electrical permit and meter base photo to newservice@inlandpower.com when ready to energize.

Physical Address:
10110 W Hallett Rd.
Spokane, WA 99224

Please mail application to:
PO Box A
Spokane, WA 99219

Email:
newservice@inlandpower.com


Design Dept. Phone:
(509) 252-4564
FAX (509) 789-4229

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Member Information

* ALL FIELDS ARE REQUIRED

* Applicant's Name(s): _____ * Email: _____

* Mailing Address: _____

* Phone Numbers _____ Home _____ Work _____ Cell _____

* Contractor: _____ * Phone Number: _____

* Schedule on-site engineering appointment with: Applicant Contractor Phone #: _____

Permanent Service Location

* Service Address: _____ * Tax Parcel ID#: _____

Subdivision: _____ Block/Lot # _____ Gate Code: _____

* Closest IPL Pole #/Distance: _____ * County: _____

Site Built Home Manufactured Shop/Barn Accessory Dwelling Other

Load Information

Overhead Underground

* Primary Heat Source: Electric Natural Gas Other _____

* Electric Heat Loads: Electric Furnace: Baseboard/Wall-mounted Boiler/Radiant
 Heat Pump Air Conditioner

* Additional Loads: On-demand electric water heater _____ kW
 Electric car charger _____ kW
 Hot tub/Pool/Sauna _____ kW
 Other _____

* Electric Panel Size: 200 amp 400 amp Other _____

Large Motor Loads

— Items over 2HP Well Pump _____ HP

I affirm that the above information is correct to the best of my knowledge. I understand that any changes I make could result in additional costs and delays in the installation of service.

Applicant Signature

Application Date

For office use only

Engineer

Appointment Date

WO# _____

Fee Paid _____

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*****Please fill out all information below to avoid delays in your application process*****

Name:		Name:	
IPL member #		IPL member #	
Mailing Address:		Mailing Address:	
Employer:		Employer:	
Work #:		Work #:	
Home #:		Home #:	
Cell #:		Cell #:	
Email:		Email:	

Everything I have stated in this application is correct to the best of my knowledge. You are authorized to perform a soft credit check for verification and deposit determination. (If applicable)

Signature

Date

For office use only

Deposit Required: <input type="checkbox"/> Yes <input type="checkbox"/> No	Membership #: _____
Deposit Amount: _____	

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I (we) hereby apply for membership in Inland Power & Light Company and in consideration of being accepted as a member, agree to comply with the Cooperative's Articles of Incorporation, bylaws, rules, regulations, and policies adopted by the Board of Trustees, and other laws or legally binding agreements regarding the Cooperative, as they now exist or as hereafter amended.

Signature

Date

Signature

Date

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NEW SERVICE APPLICATION

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In order to prevent delays in scheduling your new service job and to avoid problems with recording your easement with the county, please read the following easement instructions.

- **Do not alter or write in the margins, this includes your signature.**
- **We cannot accept faxed, copied or emailed easements.**
- **For each easement;** a copy of the recorded Statutory Warranty Deed, Deed of Trust, Quit Claim Deed or Schedule A Final Title Insurance Policy is required to show proof of property or ownership. The documents must include the tax parcel number and full legal description of property.
- **Do not print the easement double-sided.** Please print on two separate pages.
- Any attachments must have 1" margins on all four sides. Maps must be legible, black and white (no color) and not have any lines or dashes that cover the text. All fonts used must be legible.
- All legal property owners must sign the easement. (Those names listed on the Warranty Deed)
- The signatures must be notarized. (IPL has a notary available)
- Please inform your notary that the stamp must be **legible** and not placed over any part of the written document otherwise the county will not record the easement. The bottom 1/4 of the signature page is reserved for the notary stamp.

Please note when printing the easement off our website, your easement will not be accepted if font is less than eight point, if any part of the text is not legible or if the margins do not meet recording specifications.

If the easement is not recordable with the county, your job will not be released to construction for scheduling until a properly executed easement is received. This could cause long delays in the construction process.

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PLEASE RETURN TO:
Inland Power & Light Co.
PO Box A
Spokane WA 99219

FOR COUNTY RECORDING USE ONLY.

PLEASE DO NOT WRITE IN ABOVE SPACE.

Page 1 of 2

IPL Work Order # _____

RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the undersigned (hereinafter called "Grantor")

Last, first, middle initial

Last, first, middle initial

for mutual offsetting benefits which are hereby acknowledged, do hereby convey and grant to INLAND POWER & LIGHT CO., a Washington Corporation (hereinafter called "Grantee") and to its successors, assigns, or permittees, the right, privilege and authority, to install, alter, bury, rephase, energize, chemically treat, operate, move, maintain, and remove electric transmission and distribution facilities, consisting of poles, cables, wires, and all other necessary or convenient appurtenances, to make said facilities an integrated electric system, as such specifications now exist and as hereafter changed in accordance with specifications adopted by the Grantee, to the extent necessary to install and maintain said electric system, which is located upon, under, over, and across the following-described lands and/or in or upon all streets, roads, or highways abutting said lands and premises situated in the County of

_____, State of _____, and more particularly described as follows:

Abbreviated legal description

Assessor's property tax parcel _____

Grantee, its successors and assigns is also granted the right, privilege, and authority to clear cut 10 feet each side of an overhead conductor and/or cut, remove and trim trees, brush, shrubbery and other obstructions to the extent necessary to keep them clear of said electric line or system and to cut down from time to time all dead, weak, leaning or dangerous trees that are tall enough to strike the wires in falling, or the branches thereof, to chip and spread branches and other foliage and to pile stack logs as necessary alongside the cleared right-of-way: and to license, permit, or otherwise agree to the joint use or occupancy of the line or system by any other person, association or corporation, for electrification, telephone, or communication needs.

It is agreed that areas over buried vaults, cables, and within the right-of-way shall remain free and clear of structures, barriers, building, trees, shrubbery and/or any other physical encumbrances except by written consent of Grantee.

Free access to all facilities over the Grantors adjacent lands will be allowed at all times. Grantee shall not be responsible for loss, replacement or damage of any improvements or other things below, over or upon such easement necessitated by the Grantee's use of this easement.

The Grantor expressly agrees that non-use or limited use of this easement by the Grantee does not demonstrate intent to abandon this easement. Grantee shall retain all rights, privileges, purpose and scope as conveyed and granted within said easement until such time when Grantee expressly notifies Grantor in writing that Grantee is vacating its electric transmission and distribution facilities.

PLEASE DO NOT WRITE IN ABOVE SPACE OR MARGIN.

Page 2 of 2

IPL Work Order # _____

No monetary consideration or consideration of monetary value has been given for the rights conveyed. The undersigned WARRANT that they have the legal right to grant this easement and agree to hold harmless and to indemnify the Grantee for any damages suffered by Grantee should it later be proven that the Grantor did not possess such legal rights. Said lands are free of encumbrances except: _____

IN WITNESS WHEREOF, the undersigned have set their hands and seals this ____ day of _____ 20__

_____ Grantor's Signature	_____ Grantor's Signature
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STATE OF _____ }
 COUNTY OF _____ } SS

On this day personally appeared before me

_____ Grantor's Name/Printed	_____ Grantor's Name/Printed
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to be known to be the individual described in and who executed the within forgoing instrument, and acknowledged that (Circle one) HE SHE THEY signed the same as (Circle one) HIS HER THEIR free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this ____ day of _____, 20__

Notary Public Signature _____

Notary Public in and for the State of _____ residing at _____

My commission expires _____

Place Notary Stamp Below