

Dear Applicant:

Thank you for contacting Inland Power & Light and inquiring about new electric service for your commercial business. We have provided the following checklist to assist you in providing the correct documentation **required** to process your application. Additional information can be found in Inland Power & Light's Electric Service Handbook at [inlandpower.com](http://inlandpower.com).

☐ 1. **\$1,500.00 Non-refundable Engineering Fee**

We accept cash, check or money order.

***Cancellations or changes made with less than 24 hours's notice, including missed engineering appointments, may result in an additional rescheduling fee.***

☐ 2. **Completed Commercial Business Application**

Enclosed in packet.

☐ 3. **Copy of one of the following legal descriptions:**

- Recorded Warranty Deed
- Schedule A of Final Title Insurance Policy
- Quit Claim Deed

Please attach to the enclosed easement; this will be used as Exhibit A.

☐ 4. **Notarized Easement**

Corporate Easement for Washington enclosed in packet. Additional easements are available at [www.inlandpower.com](http://www.inlandpower.com) or call (509) 252-4564. All legal property owners must sign this document **exactly as it appears on the property deed**. IPL has a Notary available. Any third party easements are the responsibility of the applicant to obtain and submit to Inland Power and Light. Inland Power will assist in the process of providing a blank easement for signature; however it is the applicant's responsibility to work with land owners. All easements will be recorded by Inland Power and Light.

☐ 5. **Plat of Project**

☐ Electronic (Auto-CAD format required, email to [craign@inlandpower.com](mailto:craign@inlandpower.com)) - IF APPLICABLE

# COMMERCIAL BUSINESS APPLICATION

our mission is our members



Please submit with this form an **Electronic CAD file** of your preliminary plat. CAD file can be emailed to [craign@inlandpower.com](mailto:craign@inlandpower.com)

## Member Information

**\* ALL FIELDS ARE REQUIRED**

\* **Applicant/Owner Name:** \_\_\_\_\_ **Joint Name:** \_\_\_\_\_

\* **Development Name (if applicable)** \_\_\_\_\_

\* **Mailing Address:** \_\_\_\_\_

\* **Phone Numbers** Work \_\_\_\_\_ Cell \_\_\_\_\_ \* **Email:** \_\_\_\_\_

\* **Contractor:** \_\_\_\_\_ \* **Contractor Phone#:** \_\_\_\_\_

Excavator's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Engineering Co.: \_\_\_\_\_ Phone: \_\_\_\_\_

## Site Information

\* **Site Address:** \_\_\_\_\_ \* **City/State/Zip:** \_\_\_\_\_ \* **County:** \_\_\_\_\_

\* **Nearest Intersection:** \_\_\_\_\_ \* **Parcel:** \_\_\_\_\_

\* **IPL Pole Number (3" metal numbers/letters):** \_\_\_\_\_

\* **# of parcels/lots:** \_\_\_\_\_ \* **Size of parcels:** \_\_\_\_\_ (acres) \* **Approximate square feet of home:** \_\_\_\_\_

## Service Requested

☐ Overhead ☐ Underground ☐ Single Phase ☐ 3 Phase Electrical Service Entrance Site: \_\_\_\_\_ AMP  
☐ Multi meter install ☐ Existing service upgrade ☐ Line extension in excess of one mile

### Notice to Developer

- A pre-design meeting may be required on all developments.
- Inland Power requires a minimum of eight weeks to process a design and complete an invoice after CAD drawing of final plat is received in our office. (Revisions made to original design will incur additional fees.)
- Quoted fees are good for thirty (30) days unless the initial design of the job changes.
- Line extension fees and required easements will be received by Inland Power before installation of facilities can be scheduled. Allow plenty of notice for scheduling as Inland may need to order material for your specific job, which can take several weeks to arrive.
- A pre-construction meeting with a developer, excavator and Inland Power is required before electric facilities are installed.
- \* \_\_\_\_\_ (initial) I have reviewed and signed the attached excavation requirements and final grade certification.

☐ By checking this box, you are opting out of receiving text message notifications from Inland Power regarding your electrical service. This means you may NOT receive text message notifications about appointments, outages, repairs, or other service related information.

I have read the above information and wish to request that Inland Power proceed to design and invoice me for the installation of electric facilities on the above referenced property.

\_\_\_\_\_  
**Developer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Authorized Representative**

\_\_\_\_\_  
**Date**

For office use only

WO# \_\_\_\_\_ IPL# \_\_\_\_\_ TWP \_\_\_\_\_ WHS \_\_\_\_\_ RGE \_\_\_\_\_ SEC \_\_\_\_\_

District \_\_\_\_\_ County \_\_\_\_\_ Deposit Paid: \_\_\_\_\_

Engineer: \_\_\_\_\_ Appointment Date: \_\_\_\_\_

Physical Address:  
10110 W Hallett Rd.  
Spokane, WA 99224

Please mail application to:  
PO Box A  
Spokane, WA 99219

Email:  
[newservice@inlandpower.com](mailto:newservice@inlandpower.com)

Phone:  
(509) 747-7151  
FAX (509) 789-4229

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Forward to: \_\_\_\_\_  
Field Engineer

Service Address/Street Number: \_\_\_\_\_

	Name	Name of contact	Phone
Owner			
General Contractor			
Electric Contractor			
Consultant			
Customer			

Type of business: \_\_\_\_\_

Comments: \_\_\_\_\_

LOAD DETAILS (If more than one building, please designate as A, B, C, etc.)

Connected Electric Heating Load -----

\_\_\_\_\_ kW

Connected Lighting Load -----

\_\_\_\_\_ kW

Connected Motor Load -----

\_\_\_\_\_ kW

Connected Other Load (specify) -----

\_\_\_\_\_ kW

**Total Connected Load** -----

\_\_\_\_\_ kW

Initial Building Demand -----

\_\_\_\_\_ kW

Future Building Demand -----

\_\_\_\_\_ kW

**Total Motor Demand Load** -----

\_\_\_\_\_ kW

Largest Electric Motor -----

\_\_\_\_\_ HP

Main Switch Size -----

\_\_\_\_\_ amp

Secondary Voltage Desired -----

\_\_\_\_\_ volt

\_\_\_\_\_ phase (1 or 3)

\_\_\_\_\_ wires (3 or 4)

Operating hours per day: \_\_\_\_\_

# of electric meters required: \_\_\_\_\_ Building square footage: \_\_\_\_\_ Building is heated by: ☐ Electric  
☐ Gas  
☐ Other \_\_\_\_\_

Two copies of the following plans are required:

- Site plan showing electric room and profile to street and/or lane.
- Electrical drawings including single line diagram, metering room and equipment details.
- Civil drawings showing water, sanitary and storm sewers.
- Excavation drawings.
- One copy of legal plan.

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

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# COMMERCIAL BUSINESS APPLICATION

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The undersigned hereby applies for membership in Inland Power & Light Company and in consideration of being accepted as a member, agrees to comply with the cooperative's articles of incorporation, bylaws, rules, regulations and policies adopted by the board of trustees, and other laws or legally binding agreements regarding the cooperative, as they now exist or as hereafter amended.

Thank you!

## Credit Information

\* ALL FIELDS ARE REQUIRED

\* **Company Name:** \_\_\_\_\_

\* **Phone Number:** \_\_\_\_\_

\* **Company Phone Number:** \_\_\_\_\_

\* **Email:** \_\_\_\_\_

## Persons to contact regarding this account

\* **Local Representative:** \_\_\_\_\_

\* **Phone Number:** \_\_\_\_\_

\* **Accounts Payable Contact:** \_\_\_\_\_

\* **Phone Number:** \_\_\_\_\_

\* **Business Designation:**    ☐ Proprietorship    ☐ Partnership    ☐ Corporation    ☐ LLC

**Tax ID #:** \_\_\_\_\_

\* **Date business was established:** \_\_\_\_\_

\* **Type of business or service provided:** \_\_\_\_\_

\* **Inland Power membership #:** \_\_\_\_\_

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Authorized Signature**

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- The cost quote is valid for ninety (90) days from the date issued.
- All electrical services need to comply with the requirements of IPL Electric Service Handbook, current IPL policies and procedures and all state electrical codes.
- Unusual or unforeseen conditions may increase the project cost substantially. The applicant or member shall solely assume the risk of any and all increased costs resulting from any such unusual or unforeseen conditions. Should such circumstances arise during construction, the applicant will be notified of their options and cost to complete construction.

**To the best of my knowledge, information and belief, the information set forth within this application packet including, but not limited to the contribution and aid of construction option, is true, accurate and correct. In the event any such information is later deemed to be inaccurate or incorrect, Inland Power and Light reserves the right to recover the full amount of any resulting increase in costs and/or damages from the Applicant and Applicant agrees to pay the same.**

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*Signature*

---

*Date*

---

*Signature*

---

*Date*

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SO#: \_\_\_\_\_  
WO#: \_\_\_\_\_  
Member#: \_\_\_\_\_  
Service Location: \_\_\_\_\_

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